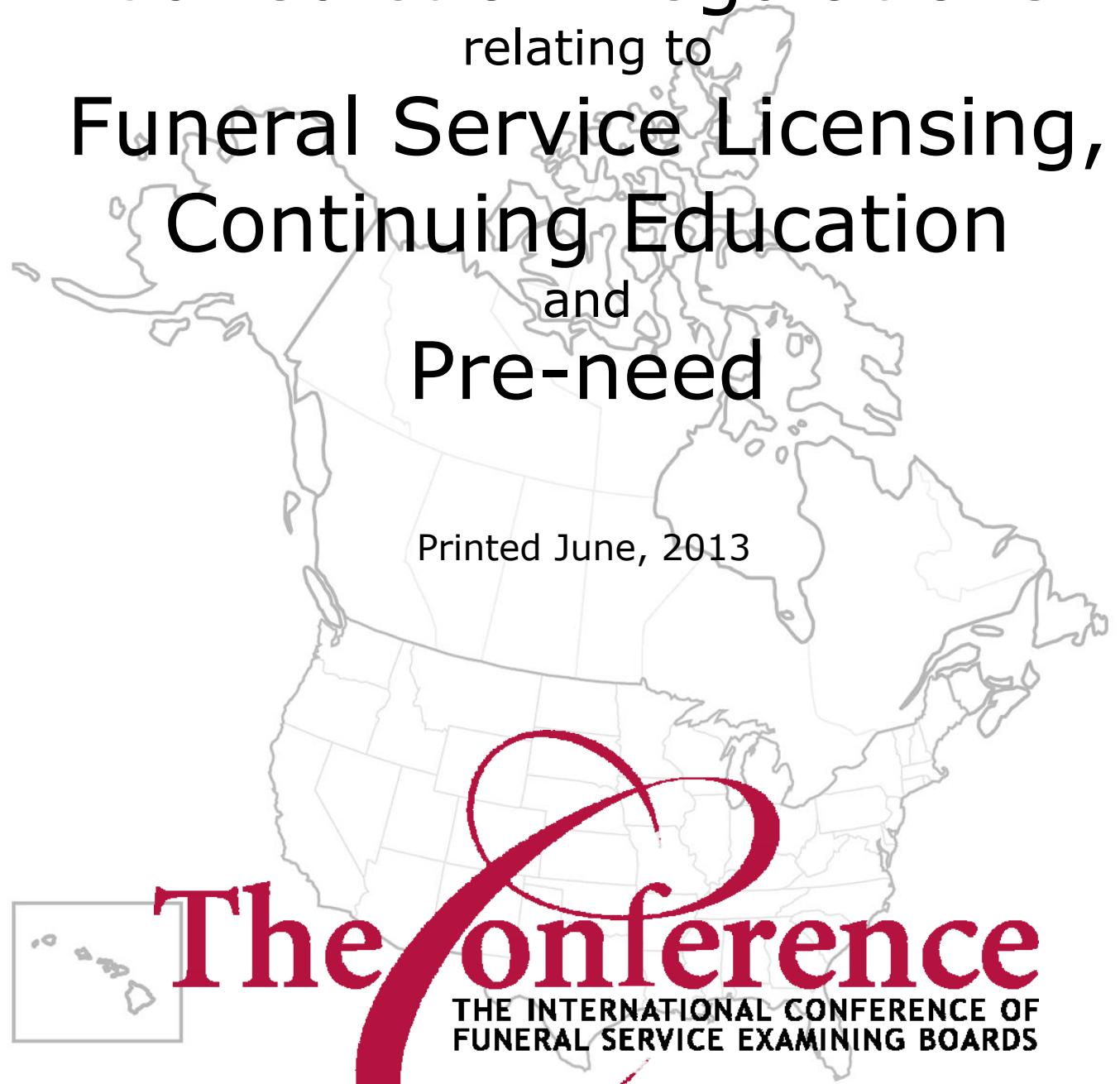


Jurisdiction Regulations  
relating to  
**Funeral Service Licensing,  
Continuing Education  
and  
Pre-need**



Printed June, 2013



## Jurisdiction Regulations relating to Funeral Service Licensing, Continuing Education and Pre-need

Compiled by  
The International Conference of Funeral Service Examining Boards, Inc.

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## AGENCY CONTACT INFORMATION

<b>Agency</b>	<b>Phone</b>	<b>Website</b>	<b>Email</b>
Alabama Board of Funeral Service	334-242-4049	<a href="http://www.fsb.alabama.gov">www.fsb.alabama.gov</a>	charles.perine@fsb.alabama.gov
Alaska Division of Corporations, Business & Professional Licensing	907-465-5470	<a href="http://www.commerce.state.ak.us/occ/pmor.htm">www.commerce.state.ak.us/occ/pmor.htm</a>	karl.marx@alaska.gov
Alberta Funeral Services Regulatory Board	780-452-6130	<a href="http://www.afsfb.ab.ca">www.afsfb.ab.ca</a>	office@afsfb.ab.ca
Arizona State Board of Funeral Directors & Embalmers	602-542-3095	<a href="http://www.azfuneralboard.us">www.azfuneralboard.us</a>	rudy.thomas@azfuneralboard.us
Arkansas State Board of Embalmers & Funeral Directors	501-682-0574	<a href="http://www.arkansas.gov/ftdemb">www.arkansas.gov/ftdemb</a>	amy.goode@arkansas.gov
California Cemetery and Funeral Bureau	916-574-7870	<a href="http://www.ofb.ca.gov">www.ofb.ca.gov</a>	lisa.moore@dca.ca.gov
Colorado Department of Regulatory Agencies	303-894-7754	<a href="http://www.dora.state.co.us">www.dora.state.co.us</a>	wendy.anderson@ddora.state.co.us
Connecticut Department of Public Health, Embalmer and Funeral Director Licensing	860-509-7603	<a href="http://www.ct.gov/dph/license">www.ct.gov/dph/license</a>	oplc.dph@ct.gov
Delaware Division of Professional Regulation	302-744-4500	<a href="http://www.dpr.delaware.gov">www.dpr.delaware.gov</a>	customerservice.dpr@state.de.us
District of Columbia Occupational & Professional Licensing Administration	202-442-4339	<a href="http://www.pearsonvue.com/dc/funeral_director">www.pearsonvue.com/dc/funeral_director</a>	kevin.cyrus@dc.gov
Florida Department of Financial Services Division of Funeral, Cemetery and Consumer Services	850-413-3039	<a href="http://www.myfloridacfo.com/funeralcemetery">www.myfloridacfo.com/funeralcemetery</a>	doug.shropshire@myfloridacfo.com
Georgia State Board of Funeral Service	478-207-2440	<a href="http://www.sos.georgia.gov/plb/funeral">www.sos.georgia.gov/plb/funeral</a>	slindsey@sos.state.ga.gov
Hawaii, Sanitation Branch — Department of Health	808-586-8000	<a href="http://www.health.hawaii.gov">www.health.hawaii.gov</a>	peter.oshiro@doh.hawaii.gov
Idaho Board of Morticians	208-334-3233	<a href="http://www.ibol.idaho.gov">www.ibol.idaho.gov</a>	erin.anderson@ibol.idaho.gov
Illinois Department of Financial & Professional Regulation	217-785-5966	<a href="http://www.id.pr.com">www.id.pr.com</a>	keri.ginger@illinois.gov
Indiana Professional Licensing Agency	317-234-3031	<a href="http://www.in.gov/pla">www.in.gov/pla</a>	pla12@pla.in.gov
Iowa Department of Public Health, Bureau of Professional Licensure	515-281-5234	<a href="http://www.idph.state.ia.us/licensure">www.idph.state.ia.us/licensure</a>	susan.reynolds@idph.iowa.gov
Kansas State Board of Mortuary Arts	785-296-3980	<a href="http://www.kansas.gov/ksbma">www.kansas.gov/ksbma</a>	boma1@ksbma.ks.gov
Kentucky Board of Embalmers & Funeral Directors	502-426-4589	<a href="http://www.kbefd.ky.gov">www.kbefd.ky.gov</a>	letricia.chandler@ky.gov
Louisiana State Board of Embalmers & Funeral Directors	504-838-5109	<a href="http://www.lsbefd.state.la.us">www.lsbefd.state.la.us</a>	labeled@bellsouth.net
Maine State Board of Funeral Service	207-624-8626	<a href="http://www.maine.gov/professionallicensing">www.maine.gov/professionallicensing</a>	torrey.gray@maine.gov
Funeral Board of Manitoba	204-947-1098	<a href="http://www.gov.mb.ca/funeraldirectorsboard">www.gov.mb.ca/funeraldirectorsboard</a>	funeralboard@gov.mb.ca
Maryland Board of Morticians and Funeral Directors	410-764-4792	<a href="http://www.dhmh.maryland.gov/bom">www.dhmh.maryland.gov/bom</a>	ruthann.arty@maryland.gov
Massachusetts Board of Embalming & Funeral Directing	617-727-1718	<a href="http://www.mass.gov/dpl/boards/efm">www.mass.gov/dpl/boards/efm</a>	helen.pevari@state.ma.us
Michigan Board of Examiners in Mortuary Science	517-241-9288	<a href="http://www.mi.gov/mortuaryscience">www.mi.gov/mortuaryscience</a>	rocks@michigan.gov
Minnesota Department of Health, Compliance Monitoring	651-201-3829	<a href="http://www.health.state.mn.us/divs/hpsc/mortsci">www.health.state.mn.us/divs/hpsc/mortsci</a>	darcy.miner@state.mn.us
Mississippi State Board of Funeral Service	601-932-1973	<a href="http://www.msdfs.ms.gov">www.msdfs.ms.gov</a>	dkenney@msdfs.state.ms.us

Missouri State Board of Embalmers & Funeral Directors	573-751-0813	<a href="http://www.pr.mo.gov/embalmers.asp">www.pr.mo.gov/embalmers.asp</a>	embalm@pr.mo.gov
Montana Board of Funeral Service	406-841-2394	<a href="http://www.funeral.mt.gov">www.funeral.mt.gov</a>	dlibdfn@mt.gov
Nebraska Board of Funeral Directing & Embalming	402-471-2117	<a href="http://www.dhhs.ne.gov/publichealth/pages/crl_mhcs_fun_funeraldirecting.aspx">www.dhhs.ne.gov/publichealth/pages/crl_mhcs_fun_funeraldirecting.aspx</a>	kris.chiles@nebraska.gov
Nevada State Funeral Board	702-290-5366	<a href="http://www.funeral.state.nv.us">www.funeral.state.nv.us</a>	nvfuneralboard@sbcglobal.net
New Hampshire Board of Registration of Funeral Directors & Embalmers	603-271-4648	<a href="http://www.rh.gov/funeral">www.rh.gov/funeral</a>	funeralhd@dhhs.state.nh.us
New Jersey State Board of Mortuary Science	973-504-6425	<a href="http://www.state.nj.us/lps/ca/nonmed.htm#mort7">www.state.nj.us/lps/ca/nonmed.htm#mort7</a>	mandevillew@dca.lps.state.nj.us
New Mexico Board of Funeral Services	505-476-4604	<a href="http://www.rid.state.nm.us/">www.rid.state.nm.us/</a>	roberta.perea@state.nm.us
New York Department of Health — Bureau of Funeral Directing	518-402-0785	<a href="http://www.health.state.ny.us">www.health.state.ny.us</a>	funeral@health.state.ny.us
North Carolina Board of Funeral Service	919-733-9380	<a href="http://www.ncdfs.org">www.ncdfs.org</a>	pmburke@ncdfs.org
North Dakota State Board of Funeral Service	701-776-6222	<a href="http://www.nd.gov/funeral">www.nd.gov/funeral</a>	dmmiewoerner@gondtc.com
Ohio Board of Embalmers & Funeral Directors	614-466-4252	<a href="http://www.funeral.ohio.gov">www.funeral.ohio.gov</a>	vniekamp@funeral.ohio.gov
Oklahoma Funeral Board	405-522-1790	<a href="http://www.okfuneral.com">www.okfuneral.com</a>	info@okfuneral.com
Ontario Board of Funeral Services	416-979-5450	<a href="http://www.funeralboard.com">www.funeralboard.com</a>	doug.simpson@funeralboard.com
Oregon Mortuary & Cemetery Board	971-673-1507	<a href="http://www.oregon.gov/mortcenn">www.oregon.gov/mortcenn</a>	mortuary.board@state.or.us
Pennsylvania State Board of Funeral Directors	717-783-3397	<a href="http://www.dos.state.pa.us/funeral">www.dos.state.pa.us/funeral</a>	st-funeral@state.pa.us
Rhode Island State Board of Funeral Directing/Embalming	401-222-2828	<a href="http://www.health.ri.gov">www.health.ri.gov</a>	maureen.slowik@health.ri.gov
Funeral & Cremations Services Council of Saskatchewan	306-584-1575	<a href="http://www.fcscs.ca">www.fcscs.ca</a>	registrar@fcscs.ca
South Carolina Board of Funeral Service	803-896-0379	<a href="http://www.llr.sc.us/pol/funeral">www.llr.sc.us/pol/funeral</a>	rose@llr.sc.gov
South Dakota State Board of Funeral Service	605-642-1600	<a href="http://www.doh.sd.gov/boards/funeralboard">www.doh.sd.gov/boards/funeralboard</a>	proflic@ushmore.com
Tennessee Board of Funeral Directors & Embalmers	615-741-5062	<a href="http://www.state.tn.us/regboards/funeral">www.state.tn.us/regboards/funeral</a>	robert.gribble@tn.gov
Texas Funeral Service Commission	512-936-2474	<a href="http://www.tpsc.state.tx.us">www.tpsc.state.tx.us</a>	kevin.heyburn@tpsc.state.tx.us
Utah Board of Funeral Service	801-530-6628	<a href="http://www.dopl.utah.gov">www.dopl.utah.gov</a>	anaegelin@utah.gov
Vermont Board of Funeral Service	802-828-1501	<a href="http://www.viprofessionals.org">www.viprofessionals.org</a>	carielle.rubalcaba@sec.state.vt.us
Virginia Board of Funeral Directors and Embalmers	804-367-4424	<a href="http://www.dhp.virginia.gov/funeral">www.dhp.virginia.gov/funeral</a>	fanbd@dpf.virginia.gov
Washington Department of Licensing, Funeral & Cemetery Office	360-664-1555	<a href="http://www.dol.wa.gov/business/funeralcemetery">www.dol.wa.gov/business/funeralcemetery</a>	funeras@ddol.wa.gov
West Virginia Board of Funeral Service Examiners	304-558-0302	<a href="http://www.wvfuneralboard.com">www.wvfuneralboard.com</a>	wvfuneralboard@hotmail.com
Wisconsin Funeral Directors Examining Board	608-266-2112	<a href="http://www.dfi.wi.gov">www.dfi.wi.gov</a>	web@dsps.wi.gov
Wyoming State Board of Embalming	307-777-5403	<a href="http://www.plboards.state.wy.us">www.plboards.state.wy.us</a>	joann.reid@wyo.gov

## GENERAL QUESTIONS

### **Who monitors licensing for individuals?**

	Funeral Board	Government Office/Dept.	Other
Alabama		Alabama Board of Funeral Service	
Alaska		Department of Commerce, Community and Economic Development	
Alberta	✓		
Arizona	✓		
Arkansas	✓	Legislative Audit	
California		Department of Consumer Affairs, Cemetery and Funeral Bureau	
Colorado*			None
Connecticut	✓		
Delaware	✓		
Dist. of Columbia		✓	
Florida	✓		
Georgia	✓		
Hawaii		Sanitation Branch - Dept. of Health	
Idaho	✓		
Illinois	✓		
Indiana	✓		
Iowa	✓		
Kansas	✓		
Kentucky		Kentucky Board of Embalmers & Funeral Directors	
Louisiana	✓		
Maine (From 2011)	✓		
Manitoba	✓		
Maryland	✓		
Massachusetts	✓	Corporations, Securities & Commercial Licensing Bureau	
Michigan			
Minnesota		Department of Health	

### **What types of individual licenses are available?**

	Mortician	Funeral Director/ Embalmer	Embalmer	Funeral Director	Other
Alabama			✓	✓	
Alaska			✓	✓	
Alberta			✓	✓	
Arizona			✓	✓	
Arkansas			✓	✓	
California			✓	✓	
Colorado*	No licensing is required by the state. Voluntary certification is available through the CO Funeral Directors Association				
Connecticut		✓	✓	✓	
Delaware		✓			
Dist. of Columbia		✓			Funeral Apprentice
Florida		✓	✓	✓	
Georgia		✓	✓	✓	
Hawaii			✓		
Idaho			✓		
Illinois				✓	
Indiana				✓	
Iowa				✓	
Kansas				✓	
Kentucky				✓	
Louisiana				✓	
Maine (From 2011)				✓	
Manitoba				✓	
Maryland				✓	
Massachusetts				✓	
Michigan					Mortuary Science Licensee
Minnesota				✓	Intern, Clinical Student

Mississippi	✓				Crematory Operator
Missouri	✓				
Montana	✓				✓
Nebraska	✓	✓			Mortician Intern, Crematory Operator, Crematory Technician
Nevada	✓				
New Hampshire	✓	✓			
New Jersey	✓				
New Mexico					Funeral Service Intern, Funeral Service Practitioner, Direct Disposers
New York					
North Carolina	✓				
North Dakota	✓				
Ohio	✓				
Oklahoma	✓				
Ontario					Burial Association Agent
Oregon	✓	✓			Transfer Service Sales Representative, Funeral Preplanner
Pennsylvania	✓				Intern Apprentice, Death Care Consultants, Preneed Salespersons
Rhode Island		✓			
Saskatchewan	✓				Salesperson
South Carolina	✓				
South Dakota	✓				
Tennessee	✓	✓			
Texas	✓	✓	✓		
Utah				✓	Funeral Service Intern
Vermont	✓				
Virginia	✓			✓	Courtesy Card, Intern License
Washington	✓			✓	Academic, Funeral Director, and Embalmer Intern
West Virginia	✓			✓	Apprentice, Courtesy Card
Wisconsin	✓			✓	Funeral Director Apprentice
Wyoming				✓	Crematory

Mississippi	✓				
Missouri	✓				
Montana	✓				
Nebraska	✓	✓			
Nevada	✓				
New Hampshire	✓				
New Jersey	✓				
New Mexico					
New York					
North Carolina	✓				
North Dakota	✓				
Ohio	✓				
Oklahoma	✓				
Ontario					
Oregon	✓				
Pennsylvania	✓				
Rhode Island		✓			
Saskatchewan	✓				
South Carolina	✓				
South Dakota	✓				
Tennessee	✓	✓			
Texas	✓	✓	✓		
Utah				✓	
Vermont	✓				
Virginia	✓			✓	Courtesy Card, Intern License
Washington	✓			✓	Academic, Funeral Director, and Embalmer Intern
West Virginia	✓			✓	Apprentice, Courtesy Card
Wisconsin	✓			✓	Funeral Director Apprentice
Wyoming				✓	

## REQUIREMENTS AND ASSOCIATED FEES FOR INDIVIDUAL LICENSURE

### **Funeral Director**

	<b>Educational Requirement</b>	<b>Required Examinations and Fees</b>	<b>Apprenticeship/Internship</b>	<b>License Fee</b>	<b>License Renewal Fee</b>	<b>Minimum Age for Licensure</b>
Alabama	Bachelor of Arts/Science or graduate of ABFSE program or completed a certificate program in Funeral Arts from a Mortuary College	NBE \$400, SBE \$150, LRR \$100	Served in AL before, during or after training, 40 case reports	\$100	\$100 annually	18
Alaska	30 semester credit hours from accredited college or university	NBE \$400, LRR	Served before, during or after training, 24 case reports	\$175	\$175 every 2 years	18
Alberta	Graduate of an approved program	Board Exam	Served in AB, 50 case reports	\$100	\$100 annually	18
Arizona	Associate of Science, Graduate of ABFSE approved program	NBE \$400, SBE \$150, LRR \$80	Served in AZ after training completed, 25 case reports	\$85	\$85 annually	18
Arkansas	NA	LRR \$100	Served in AR, 50 case reports	\$10	\$30 annually	Not Specified
California	Associate of Arts/Science or equivalent/higher degree	SBE \$100	NA	\$200	\$200 annually	18
Colorado*	NA	NA	NA	NA	NA	NA
Connecticut	Associate of Science, Graduate of ABFSE approved program	NBE \$400	Served after required training	\$210	\$110 annually	Not specified
Delaware	Graduate of ABFSE approved program	NBE \$400, LRR \$120	Served in DE, 25 case reports	\$134	\$134 every 2 years	Not specified
District of Columbia	Bachelor of Arts/Science, Associate of Arts/Science	NBE \$400, LRR	Served in DC, 25 case reports	\$225	\$130 every 2 years	18
Florida	2-year assoc. degree from ABFSE-accredited program or assoc. or higher degree in any subject matter along with Funeral Service Arts program from school accredited by ABFSE & approved by Division	NBE \$400, SBE \$150, LRR \$132	Served in FL, 1 year	\$375	\$375 every 2 years	18
Georgia	2-year assoc. degree from ABFSE-certified school	NBE \$400, LRR	Served in GA, 50 case reports	\$50	\$100 every 2 years	18
Hawaii	NA	NA	NA	NA	NA	NA
Idaho	Graduate of ABFSE approved program	SBE, LRR	Served in ID, 25 arrangements, 25 funerals conducted	\$85	\$85 annually	21
Illinois	NA	NA	NA	NA	NA	NA
Indiana	NA	NA	NA	NA	NA	NA
Iowa	NA	NA	NA	NA	NA	NA
Kansas	60 semester hours of college (20 in designated subjects)	LRR \$200	Served after completion off training, 25 families served	\$228 Prorated to renewa date	\$228 every 2 years	18
Kentucky	NA	SBE \$75, LRR	NA	NA	NA	NA
Louisiana	Minimum of 30 hours of freshman college courses from a SACS accredited or equivalent University is needed	NBE \$400	Internship served in LA, after graduation, 25 funeral directing related cases	\$250	\$80 annually	21
Maine (From 2011)	NA	NA	NA	NA	NA	NA
Manitoba	2 year certificate from approved school	Not Specified	Not Specified	\$250	\$250 annually	18
Maryland	Associate of Arts or Funeral Director only program through CCBC, graduate of ABFSE-accredited program	NBE \$400, SBE, LRR	Served in MD when two-thirds of training completed	\$600	\$600 every 2 years	Not specified
Massachusetts	NA	NA	NA	NA	NA	NA
Michigan	NA	NA	NA	NA	NA	NA
Minnesota	Bachelor of Science, Graduate of ABFSE approved program	NBE \$400, LRR \$100	Internship served in MN after training, 25 case reports	\$125	\$125 annually	Not specified
Mississippi	High school or GED	SBE \$150	Served in MS	\$100	\$100 every 2 years	18

Missouri	Graduate of ABFSE accredited program—can serve 12 consecutive month apprenticeship in lieu of formal education	NBE \$400, SBE \$150, LRR \$120	Served apprenticeship in MO, proof of 10 funeral services conducted	\$200	\$200 every 2 years	18
Montana			NA			
Nebraska			NA			
Nevada	NA	SBE \$150, LRR \$120	NA	\$375	\$200 annually	18
New Hampshire			NA			
New Jersey			NA			
New Mexico			NA			
New York	Graduate of ABFSE-accredited program	NBE \$400, LRR	"Registered Resident" Served after graduation in NY	\$125	\$125 every 2 years	Not Specified
North Carolina	Graduate of ABFSE-accredited program	SBE \$150, LRR	Served in NC	\$150 (\$200 out-of-state applicant) included with exam fee	\$40 annually	18
North Dakota			NA			
Ohio	Bachelor's degree in any field	SBE \$150, LR \$20	Served in OH	\$140	\$140 every 2 years	18
Oklahoma	Graduate of ABFSE approved program plus 60 semester hours from regionally accredited institution of higher education	NBE \$400, LRR \$100	Served in OK, 25 case reports	\$75	\$75 annually	20
Ontario	Ontario College Diploma—Funeral Director-Class 2	Board & LRR Exam \$250	Served in ON after training, Competencies Skills Passport	\$250	\$200 annually	18
Oregon	Associate of Arts/Science, Graduate of ABFSE approved program, 4 years of licensed experience in lieu of degree is an option	LRR \$100	Served in OR, 35 case reports	\$80	\$80 year	Not Specified
Pennsylvania	Graduate of ABFSE approved program, 60 hours of G.E. which are applicable to a liberal arts program	NBE \$400, SBE \$190	Served after graduation, 35 case reports	NA	\$325 every 2 years	21
Rhode Island			NA			
Saskatchewan	Graduate of Funeral Service program at institution recognized by Council	LRR	Served after completion of training	\$160	\$160 annually	Not Specified
South Carolina	Bachelor of Arts/Science, graduate of ABFSE-approved program	SBE \$150, LRR \$120	Served in SC, 50 case reports	\$100	\$100 every 2 years	18
South Dakota			NA			
Tennessee	Certificate from an ABFSE approved program evidencing not less than thirty semester hours	SBE \$165, LRR \$125	Served in TN, quarterly reports filed with 60 day for which credit is sought	\$275 license fee \$200 application fee	\$275 annually	18
Texas	Certificate Program	SBE \$150, LRR \$50	Served in TX	\$95	\$187 for full licensed every 2 years	18
Utah			NA			
Vermont		NA		\$70	\$300 every 2 years	Not Specified
Virginia			NA			
Washington	Associate of Arts	SBE \$150, LRR \$120	Served in WA, 25 case reports	\$100	\$150 annually	18
West Virginia			NA			
Wisconsin			NA			
Wyoming	NA	SBE \$75	NA	\$15	\$200 annually	18

## REQUIREMENTS AND ASSOCIATED FEES FOR INDIVIDUAL LICENSURE

### **Embalmer**

	<b>Educational Requirement</b>	<b>Required Examinations and Fees</b>	<b>Apprenticeship/Internship</b>	<b>License Fee</b>	<b>License Renewal Fee</b>	<b>Minimum Age for Licensure</b>
Alabama	Graduate of ABFSE approved program	NBE \$400, SBE \$150, LRR \$100	Served before, during or after training in AL, 40 cases reports	\$100	\$100 annually	18
Alaska	Graduate of ABSE approved program	NBE \$400, LRR	Served before, during or after training, 24 case reports	\$175	\$175 every 2 years	18
Alberta	Graduate of an approved program	NA	Served in AB, 50 case reports	\$100	\$100 annually	18
Arizona	Associate of Science, Graduate of ABFSE approved program	NBE \$400, SBE \$150, LRR \$80	Served in AZ after training completed, 25 case reports	\$85	\$85 annually	18
Arkansas	Graduate of ABFSE approved program	NBE \$400, SBE, LRR \$100	Served in AR, 50 case reports	\$10	\$30 annually	18
California	Associate of Science, Graduate of ABFSE approved program	NBE \$400, LRR \$150	Served in CA before, during or after training, 100 case reports	Included in Application Fee	\$100 annually	18
Colorado*			NA			
Connecticut	Associate of Science, graduate of ABFSE approved program	NA	NA	\$210	\$110 annually	Not Specified
Delaware			NA			
Dist. of Columbia			NA			
Florida	Mortuary Science course approved by Division	NBE \$400, LRR \$132	Served in FL, 1 year	\$375	\$375 every 2 years	18
Georgia	2-year assoc. degree from ABFSE approved program	NBE \$400, LRR	Served in GA, 50 case reports	\$50	\$100 every 2 years	18
Hawaii	Graduate of ABFSE approved program	NBE \$400	NA	\$25	\$25 annually	Not Specified
Idaho			NA			
Illinois			NA			
Indiana			NA			
Iowa			NA			
Kansas	Associate of Science, Graduate of ABFSE approved program	NBE \$400	Served after training	\$168 prorated to renewal date	\$168 every 2 years	18
Kentucky	Associate of Science	SBE \$75	Served in KY, 1 year with Assoc. of Science, 2 years with 2 years of college, 3 years with no education	\$75	\$75 annually	18
Louisiana			NA			
Maine (From 2011)			NA			
Manitoba	Not determined	NA	NA	\$250	\$250 annually	18
Maryland			NA			
Massachusetts			NA			
Michigan			NA			
Minnesota			NA			
Mississippi			NA			
Missouri	Graduate of ABFSE approved program	NBE \$400, SBE \$150, LRR \$120	Served in after completion of training, 25 embalmings	\$200 & \$25 for practicum student	\$200 every 2 years	18

Montana							NA
Nebraska							NA
Nevada	60 semester hours of general college and one year of an ABFSE approved mortuary college and one year of an ABFSE approved program	SBE \$150, LRR \$120	Served in NV, 50 case reports	\$374	\$200 annually		18
New Hampshire	Graduate of ABFSE approved program, 30 credits of postsecondary education	NBE \$400, SBE \$150	Served in NH, 50 case reports	\$100	\$50 annually		18
New Jersey				NA			
New Mexico				NA			
New York				NA			
North Carolina	Graduate of mortuary science college approved by Board	SBE, LRR	Served in NC, 25 case reports	\$150 (\$200 out-of-state applicant) included with exam fee	\$40 annually		18
North Dakota	Bachelor's degree in any field Graduate of ABFSE approved program	NBE \$400, LRR \$120	Served in OH, 25 case reports	\$140	\$140 every 2 years		18
Ohio	Graduate of ABFSE approved program, plus 60 hours at regionally accredited institution of higher education	NBE \$400, LRR \$100	Served in OK, 25 case reports	\$75	\$75 annually		20
Oklahoma			NA				
Oregon	Graduate of ABFSE approved program	NBE \$400, SBE \$150	Served in OR, 35 case reports	\$80	\$80 year		18
Pennsylvania			NA				
Rhode Island			NA				
Saskatchewan	Graduate of embalming program at institution recognized by Council	LRR	Served after completion of training, 30 embalmings-5 autopsied cases	\$160	\$160 annually		Not Specified
South Carolina	Associate of Science, Graduate of ABFSE approved program	NBE \$400, SBE \$150, LRR \$120	Served in SC, 50 case reports	\$100	\$100 every 2 years		18
South Dakota	Graduate of ABFSE approved program, 60 semester hours of approved college coursework	LRR \$50	Served in SD, 25 case reports	\$125	\$125 annually		18
Tennessee	Associate of Science, 2-year associate degree from ABFSE-accredited program	NBE \$400, LRR \$125	Served in TN quarterly reports filed with 60 day for which credit is sought	\$275 license fee \$200 application fee	\$275 every 2 years		18
Texas	Associate of Science, Graduate of ABFSE approved program	NBE \$400, LRR \$50	Served in TX, 60 case reports	\$95	\$187 for fully licensed every 2 years		18
Utah			NA				
Vermont	No information provided			\$70	\$300 every 2 years		Not Specified
Virginia			NA				
Washington	Associate of Arts	NBE \$400, LRR \$120	Served in WA, 25 case reports	\$100	\$150 annually		18
West Virginia			NA				
Wisconsin							
Wyoming	28 semester hours at a regionally accredited college or university and a graduate of a Board approved school of embalming	NBE \$400 SBE, LRR \$75—Foreign Embalmer \$250	Served in WY, 25 case reports	\$50	\$125 annually		18

**REQUIREMENTS AND ASSOCIATED FEES FOR INDIVIDUAL LICENSURE**

**Funeral Director/Embalmer**

	<b>Educational Requirement</b>	<b>Required Examinations and Fees</b>	<b>Apprenticeship/Internship</b>	<b>License Fee</b>	<b>License Renewal Fee</b>	<b>Minimum Age for Licensure</b>
Alabama	Graduate of ABFSE approved program	NBE \$400, SBE \$100 per exam, LRR \$100	Served before, during or after training in AL, 40 cases, reports for each license	\$100 each license	\$100 each license annually	18
Alaska			NA			
Alberta	Graduate of an approved program	Not Specified	Served in AB, 50 embalmings & 25 funeral arrangements = 1800 hours each	\$175	\$175 annually	18
Arizona	Associate of Science, Graduate of ABFSE program	NBE \$400, SBE \$150, LRR \$80	Served in AZ after training completed, 25 case reports	\$85	\$85 annually	18
Arkansas			NA			
California			NA			
Colorado*			NA			
Connecticut	Associate of Science, graduate of ABFSE approved program	NBE \$400	Served after completion of required training	NA	NA	Not Specified
Delaware			NA			
Dist. of Columbia			NA			
Florida	2-year associate degree from ABFSE-accredited program or associate or higher degree in any subject matter along with Mortuary Science Certificate approved by Division	NBE \$400, LRR \$242	Served in FL, 1 year	\$375	\$375 every 2 years	18
Georgia			NA			
Hawaii			NA			
Idaho			NA			
Illinois	Bachelor of Arts/Science, Associate of Arts/Science, graduate of ABFSE approved program	NBE \$400	Internship served after graduation in IL, 48 reports	\$100	\$100 every 2 years	18
Indiana	Graduate of ABFSE approved program	NBE \$400, SBE \$50, LRR \$50	Served in IN after graduation, 4 case reports in one year period	\$50	\$50 every 2 years	18
Iowa	Completion of an ABFSE approved program, a minimum of 60 semester hour credits from a regionally accredited college or university with a minimum of a 2.0	NA	25 funeral directing & 25 embalming case reports	\$120	\$120 every 2 years	Not Specified
Kansas			NA			
Kentucky	Associate of Science	SBE \$150, LRR	Served in KY before, during, or after training, 1 year with Assoc. of Science, 2 years with 2 years of college, 3 years with no education	\$150	\$150 annually	18
Louisiana	Graduate of ABFSE approved program	NBE \$400	Internship served before, during, or after graduation, 25 case reports	\$250	\$80 annually	Not Specified
Maine (From 2011)	2-year associate degree from ABFSE accredited program	NBE \$400, LRR	NA	\$230	\$230 annually	Not Specified
Manitoba	2 year certificate from approved school	NA	NA	\$250	\$250 annually	18
Maryland			NA			
Massachusetts	Associate of Science, Graduate of ABFSE approved program	NBE \$400, SBE \$424, LRR	Served before, during, or after completion of training, 50 case reports	\$66	\$155 annually	Not Specified
Michigan	Graduate of ABFSE approved program	NBE \$400	Apprenticeship served in MS, 25 case reports	\$125	\$125 every 2 years	18
Mississippi			NA			
Missouri			NA			

Minnesota									
Montana									
Nebraska	2-year associate degree from ABFSE-accredited program, plus 60 semester hours college credits in specific areas	NBE \$400, LRR	Apprenticeship served in NE before or after completion of training, 25 case reports	\$90	\$90 every 2 years	19			
Nevada	Graduate of ABFSE approved program plus 30 credit hours post-secondary education	NBE \$400, SBE \$150, LRR \$150	Served in NH, 50 case reports	\$100	\$50 annually	18			
New Hampshire	Bachelor of Arts/Science, Associate of Arts/Science, Graduate of ABFSE accredited program	NBE \$400, SBE, LRR \$125	Served in NJ, case reports once a month for duration of internship—minimum of 75 embalmings required	\$250	\$125—\$250 every 2 years	Not Specified			
New Jersey									
New Mexico									
New York									
North Carolina	Associate of Arts/Science, Graduate of ABFSE-approved program	NBE \$400, SBE, LRR	Served in NC, 25 embalmings, 25 funeral directing	\$150 (\$200 out-of-state applicant) included with exam fee	\$50 annually	18			
North Dakota	Associate of Science, Graduate of ABFSE approved program	NBE \$400, LRR	Served after graduation, 25 case reports	\$100	\$100 annually	18			
Ohio	Graduate of ABFSE approved program	NBE \$400, LR \$120	Served in OH, 25 case reports	\$280	\$280 every 2 years	21			
Oklahoma									
Ontario	Ontario College Advanced Diploma—Funeral Director—Class 1	Board & LRR exam \$350	Served in ON after training, Competencies Skills Passport	\$250	\$200 annually	18			
Oregon									
Pennsylvania									
Rhode Island	Associate of Science, Graduate of ABFSE-accredited program	NBE \$400, SBE	Served in RI, reports due quarterly	\$30	\$30 annually	Not Specified			
Saskatchewan									
South Carolina	Associate of Science, Graduate of ABFSE approved program	NBE \$400, SBE \$150, LRR \$120	Served in SC, 50 per credential	\$150	\$120 every 2 years	18			
South Dakota									
Tennessee									
Texas	Associate of Science, Graduate of ABFSE approved program	NBE \$400, LRR \$50	Served in TX, 60 case reports	\$190	\$312 every 2 years	18			
Utah	Graduate of ABFSE approved program	NBE \$400, LRR \$72	Served before, during or after training, 50 case reports and at least 2,000 hours	\$160	\$88 every 2 years	High School Grad or GED			
Vermont									
Virginia	Mortuary Science/Funeral Services Degree or Certificate	NBE \$400, LRR	Served in VA, 3000 hour program with 3,1000 hour reports	\$275	\$175 annually	18			
Washington	2-year associate degree from ABFSE-accredited program	NBE \$400, LRR \$120	Served in WA, case reports submitted quarterly over 2-year period	\$100	\$140 annually	18			
West Virginia	Bachelor of Arts/Science, Associate of Arts/Science, Graduate of ABFSE accredited program, undergraduate work 60 hours towards degree	NBE \$400, SBE \$250, LRR \$250	Served in WV after completion of undergraduate, associate, or 60 hours first, 12 case reports	\$160	\$200 every 2 years	18			
Wisconsin	Graduate of ABFSE approved program	NBE \$400, SBE	Served in WI, 50 case reports	\$75	\$170 every 2 years	18			
Wyoming									

## REQUIREMENTS AND ASSOCIATED FEES FOR INDIVIDUAL LICENSURE

### **Additional Licenses**

	Type of License	Educational Requirement	Required Examinations and Fees	Apprenticeship/Internship	License Fee	License Renewal Fee	Minimum Age for Licensure
Alberta	Preneed Sales Person/Business Manager	NA	LRR	NA	\$100	\$100 annually	18
Idaho	Mortician	Graduate of ABFSE-approved program	NBE \$400, LRR	Served in ID, 25 arrangements, 25 embalmings & conduct 25 funerals	\$85	\$85 annually	21
Illinois	Funeral Director/Embalmer Intern	Bachelor of Science, Associate of Arts, Graduate of ABFSE-approved program	N/A	Served after training in IL, 24 case reports	\$50	\$100 every 2 years	18
Kansas	Crematory Operator	HS equivalent & 6 hours of an approved crematory operator training program	NA	NA	\$50 prorated to renewal date	\$50 every 2 years	18
Maryland	Mortician	Assoc. of Science, graduate of ABFSE-accredited program	NBE \$400, SBE, LRR	Served in MD when two-thirds training completed, 20 case reports	\$600	\$600 every 2 years	Not Specified
Michigan	Mortuary Science Licensee	3 year mortuary science program at an accredited college or university	NBE \$400, SBE \$50	Served before, during or after training, 25 case reports	\$40	\$80 every 2 years	Not Specified
Minnesota	Mortician	Bachelor of Science, Graduate of ABFSE approved program	NBE \$400, LRR \$100	Served after training in MN, 25 case reports	\$125	\$125 annually	Not Specified
Missouri	Preneed Agent/Preneed Agent Funeral Director	If funeral director—must register with board office—if unlicensed, must pass MO LRR	LRR \$120	None	\$50 if not licensed funeral director	\$50 annually if not licensed funeral director	18
Montana	Mortician	Associates degree plus 60 semester hours not used for associates degree, Graduate of ABFSE approved program	NBE \$400, LRR (1st attempt free, \$100 thereafter)	Served after graduation & passing in NBE	\$375	\$300 annually	18
New Mexico	Funeral Service Practitioner	Associate of Funeral Science plus completion of 60 hours	NBE \$400, LRR	Served in NM, 50 embalming & 50 arrangements/directing	\$200	\$150 annually	18
Ontario	Transfer Service Sales Representative	Ontario College Certificate for Transfer Service Sales Rep.	Board & LRR \$250	Served after training in ON, Competencies Skills Passport	\$250	\$200 annually	18
Oregon	Death care consultant	NA	LRR \$100	None	\$80	\$160 every 2 years	NA
Saskatchewan	Salesperson	NA	LRR	NA	\$160	\$160 annually	Not Specified
Washington	Funeral Director/Embalmer Intern	NA	NA	Served in WA, 25 case reports (5 year limit on interns)	\$135	\$100 annually	18

## BUSINESS LICENSURE REGULATIONS

	<b>Who Monitors Licensed Establishments?</b>	<b>What Types of Business Licensure are Required? What is License Fee? Renewal Period?</b>	<b>What Types of Establishments Are Inspected? By Whom? How Often?</b>	<b>What Is the Procedure if an Establishment Fails an Inspection?</b>
Alabama*	Funeral Board	Establishment \$400 annually	Funeral homes & crematories by funeral board minimum of once per year.	*See Footnote
Alaska	Government office/ department	Establishment—NA	NA	NA
Alberta	Funeral Board	Establishment \$150 plus \$10 per call in previous fiscal year, annually, Crematory, pre-need, both \$10 annually	Funeral homes & crematories by board inspector annually. Cemeteries inspected by government	Fines, penalties, license suspension, license cancellation
Arizona	Funeral board	Establishment \$500 annually, renewal \$400 per death certificate filed, crematory \$200 per retort annually, Pre-need seller \$85 annually	Funeral homes & crematories, by funeral board once every 5 years at minimum	A time frame is established to correct problems; if not met, disciplinary action may be taken by the board
Arkansas	Funeral board	Establishment & branch establishment \$150 each annually, crematory & transport license fee each \$50 annually	Funeral homes & crematories by board inspector, annually	Notification is made to the Board
California	Cemetery & Funeral Bureau	Establishment, cemetery and crematory, each \$400 annually	Funeral homes, cemeteries & crematories, by bureau, funeral homes no mandate, cemeteries & crematories annually	Warning letter; citation; citation with fine; administrative accusation; no action
Colorado	Government office/ department	Establishment & crematory \$544 each annually	NA	NA
Connecticut	CT Dept. of Public Health	Establishment \$375 annually, crematory \$1200 annually	Funeral homes & crematories, by Funeral Home Inspector, annually	Fine, Probation
Delaware	Funeral board	Establishment License \$134, 2 years	None	NA
Dist. of Columbia	Funeralboard/DCRA	Establishment license \$185 every 2 years	Funeral homes by the board annually	Written reprimand/suspension of license
Florida	Division of Funeral Service, Cemetery & Consumer Services	Centralized embalming facility, refrigeration facility, removal service \$755 every 2 years; cinerator facility, funeral establishment \$905 every 2 years; direct disposal establishment \$855 every 2 years; cemetery \$255 - \$4905 annually; pre-need \$300 - \$18,500 annually; Monument Builders \$705 every 2 years	Cemetery, centralized embalming facility, cinerator facility, direct disposal establishment, funeral establishment, monument builder refrigeration facility, removal service by division annually	Disciplinary action (citations up to cease and desist orders)
Georgia	Funeral board	Establishment \$150, crematory \$150 both every 2 years, cemetery \$100 annually, pre-need \$250 annually, funeral merchandise dealer \$100 annually	Funeral homes, cemeteries, crematories. Secretary of State Inspectors, at least annually	Citation and fine
Hawaii	Dept. of Commerce & Consumer Affairs	None	Funeral Homes—only embalming is regulated, annually	No “failure”, they must correct infarction. If unwilling or unable, administrative civil fines.
Idaho	Board of Morticians & IBOL	Establishment \$125 annually, crematory \$100 annually	Funeral homes & crematories, by investigative unit, annually	Case is opened
Illinois			None	
Indiana	IPLA	Establishment \$50 every 2 years, branch establishment \$50 every 2 years, cemetery \$100—does not expire, crematory—no fee, and pre-need seller no fee, annually	IPLA, new funeral home facilities and random as time allows, cemeteries and crematories as needed	Complaint is filed with Attorney General
Iowa	Funeral board	Establishment \$90/3 years, branch establishment \$90/3 years	None	NA
Kansas	Funeral board	Establishment, branch establishment, & crematory each \$650 every 2 years, joint funeral home/crematory renewal \$950	Funeral homes & crematories by state board at least once annually	Corrected and reinspected
Kentucky	Funeral board	Establishment \$150 annually	Funeral homes by board inspector annually	NA

**BUSINESS LICENSURE REGULATIONS, continued**

	<b>Who Monitors Licensed Establishments?</b>	<b>What Types of Business Licensure are Required? What is License Fee? Renewal Period?</b>	<b>What Types of Establishments Are Inspected? By Whom? How Often?</b>	<b>What Is the Procedure if an Establishment Fails an Inspection?</b>
Louisiana	Funeral board	Establishment, branch establishment & crematory: each \$700	Funeral homes & crematories by inspector at least twice annually	Board Action
Maine (From 2011)		Contact Maine State Board of Funeral Service		
Manitoba	Funeral board	Establishment \$500 annually	Funeral by Board inspector annually	Recommendations made to allow FH to make changes
Maryland	Funeral board	Establishment and branch establishment \$700 every 2 years, crematories \$350 every 2 years. Corp. \$975 every 2 years	Funeral homes & crematories by board inspector at least once every 2 years	Given certain number of days to correct
Massachusetts	Funeral board	Establishment \$40 one-time	Funeral homes by Board Investigator annually	Fines, Probation, etc.
Michigan	Corporations, Securities & Commercial Licensing Bureau	Establishment \$110 bi-annually crematory & cemetery, \$1500 app/\$20 renewal annually, pre-need seller \$30 every 3 years	Funeral homes by Inspectors from Enforcement Division for new license or if a complaint is filed	NA
Minnesota	MN Department of Health	Establishment, Crematory, Alkaline Hydrolysis fee each \$300 annually	Funeral homes & crematories by Department of Health every 2 years	Correction order
Mississippi	Funeral board	Establishment, branch establishment, crematory each \$325 every 2 years	Funeral homes & crematories by board inspector every 2 years	Disciplinary action, fine
Missouri	Funeral board	Establishment & crematory each \$300 every 2 years. Pre-need seller \$200 annually. Pre-need provider \$200 unless establishment, if establishment \$100 annually	Funeral homes & crematories by investigators/inspectors at least annually	Notification mailed
Montana	Funeral board	Establishment, branch establishment & crematory each \$375, renewal annually. Cemetery \$1250, renewal every 5 years	Funeral homes & crematories by board inspector annually, cemeteries by board inspector 5 years	10 days to respond to Board, redacted responses possibly referred to discipline panel
Nebraska	Funeral Board & Division of Public Health	Establishment \$250 renewal every 2 years, branch establishment \$75 renewal every 2 years, crematory \$300 renewal every 2 years	Funeral homes by board and contracted inspectors every 4 years and for cause. Crematories by contracted inspector every 4 years or for cause	Given 30 days to correct
Nevada	Funeral board	Establishment, cemetery each \$375 annually. Limited Establishment \$375 annually	Funeral homes by board and contracted inspectors every 4 years and for cause. Crematories by licensed embalmer or board members annually	Correction & Re-inspection
New Hampshire	Funeral board	Establishment \$200, branch establishment \$100, each renews every 3 years. Crematories every 5 years. NH issues inspection certificates to funeral homes and chapels	Funeral homes & crematories by funeral board every 3 years	Notified of deficiencies with set time to rectify
New Jersey	Funeral board	Establishment & branch establishment \$500 every 2 years	Funeral homes by enforcement bureau every 2 years	Fine, reinspection or possible suspension
New Mexico	Funeral board/Regulation & Licensing Dept.	Establishment & crematory each \$400 annually	Funeral homes & crematories by State employed inspectors annually	Fined and have to be up to code within 30 days
New York	NYS Dept. of Health Bureau of Funeral Directing	Establishment \$400, \$300 renewal every 2 years	None	NA
North Carolina	Funeral board	Establishment \$250 initial, \$150 annual renewal. Crematory \$150 initial, \$40 annual renewal. Pre-need establishment \$150 initial & renewal annually. Individual pre-need sales \$20 annually	Funeral homes & crematories by board new, change of ownership, otherwise every 3 years	Reinspection to correct; probation and fines are possible
North Dakota	Funeral board	Establishment, crematory each \$100 annually. Branch establishment \$55 annually	Funeral homes & crematories by health department 1-2 years	Correct issue

North Dakota	Funeral board	Establishment, branch establishment, crematory each \$100 annually	Funeral homes & crematories by board members 2-3 years	Depends on the matter
Ohio	Funeral board	Establishment \$250, crematory \$200, embalming facility \$200, each every 2 years	Funeral homes, crematories by board inspectors annually	Violation is written against them, must correct in a certain time period
Oklahoma	Funeral board	Establishment, Branch Establishment, Crematory & Commercial Embalming Establishment each \$750 with \$250 renewal annually	Funeral homes & crematories by board, as necessary	Complaint is issued
Ontario	Funeral board	Establishment \$200 plus \$12 per call - renew annually	Funeral homes by BOFS inspectors, every 2-3 years	Depends on situation, possible tighter schedule, possible license condition, discipline licensee, close establishment
Oregon	Oregon Mortuary & Cemetery Board	Establishment \$700, crematory \$200 + \$2 per cremation, cemetery \$0 to \$1,200 maximum, pre-need seller \$150. All renew every 2 years	Funeral homes, cemeteries, crematories, by OMCB, every 2 years	Violation of law, a letter is issued from Board requesting amend their documents or practice for compliance. If fail to comply or egregious, staff brings to Board's attention
Pennsylvania	Funeral board	Establishment \$150, branch establishment \$125, each renews every 2 years	Funeral homes by State Inspector, annually	Required to correct problem, cannot operate until corrected
Rhode Island	Health Department	Establishment, branch establishment & crematory \$120 each annually	Funeral homes & crematories by state inspector twice annually	Possible probation—given 30 days to correct
Saskatchewan	Funeral board	Branch Establishment, Crematory, transfer service, all renew annually at \$200	Funeral homes & crematories by Resource & Compliance Officer, generally on annual basis	Disciplinary action for serious infractions, otherwise written notice
South Carolina	Funeral board	Establishment \$200, branch establishment \$200, crematory \$200	Funeral homes & crematories by inspector annually	30 days allowed to fix the problem, then re-inspected
South Dakota	Funeral board	Establishment \$250, crematory \$100, both renew annually	Funeral homes & crematories by board member annually	Re-inspection takes place, if failed Board and attorney decide on action
Tennessee	Government agency	Establishment & crematory \$575 every 2 years, Cemetery \$500/ \$1000 annually, pre-need seller \$75 every 2 years, pre-need sales agent \$150 every 2 years	Funeral homes & crematories by state board annually, cemeteries examination by burial services every 2 years	Complaint opened
Texas	Funeral board	Establishment & crematory each \$62 annually, cemetery \$100 annually	Funeral homes, cemeteries, & cemetaries by TFSC Inspectors as needed	A time limit is given to submit corrections, if not submitted a complaint is filed
Utah	Division of Occupational and Professional Licensing	Combined Establishment and Preneed provider application fee \$250—renews every two years (crematory is an establishment)	Funeral homes and crematories by the division investigators as needed	Disciplinary action against the license
Vermont	Funeral board	Establishment & crematory each \$70 every 2 years	Funeral homes & crematories by Vermont inspector every 2 years	Must submit a corrective action plan within 30 days and the facility will be reinspected
Virginia	Funeral board	Establishment & branch establishment each \$500, crematory \$300, all renew annually	Funeral homes & crematories by board enforcement staff every 3 years	If deficiencies noted, correction must be made within 14 days, if not disciplinary action
Washington	Funeral board, Department of Licensing	Establishment & branch establishment each \$500, crematory \$210, cemetery \$300, pre-need seller \$250, cremated remains disposition permit \$70, certificate of removal registration \$30. All renew annually.	Funeral homes & crematories by Department of Licensing Inspector/Auditors annually	Re-inspection
West Virginia	Funeral board	Establishment, branch establishment & crematory—fee/renewal period—not specified	Funeral homes & crematories by licensed funeral director annually	Warning Notice
Wisconsin	Funeral Board	Establishment \$75, \$170 renewal every 2 years	Funeral home by DSPS prior to opening & randomly	Investigation
Wyoming	None	Crematory \$125, \$15 assignment, renewal \$200 annually	NA	NA

## CONTINUING EDUCATION REQUIREMENTS

	Hours Required	Do providers have to register with your jurisdiction?	How does your jurisdiction monitor continuing ed?	Penalty for Non-Compliance
Alabama			No CE requirement	
Alaska			No CE requirement	
Alberta	6 hours/3 years for FD 6 hours/5 years for Emb.	Yes	Board representative must attend	License is not issued or renewed.
Arizona	12 hours/year	Yes	Committee	License not renewed
Arkansas	6 hours/year	Yes	Audits	If licensee does not meet requirements, they will be notified by the board—if hours are not completed at this point, license will not be renewed
California			No CE requirement	
Colorado			No CE requirement	
Connecticut	6 hours/year	No	When licensee is subject of a complaint	Probation—must complete continuing education
Delaware	10 hours/2 years	Yes	Audits	Hearing and a recommendation is made for discipline. Can vary from fine to suspension.
Dist. of Columbia	6 hours/year	No	Audits	Fine—amount at board discretion
Florida	12 hours biennially, 1-hour Communicable Disease Course	Not Specified	Not Specified	License becomes expired/delinquent
Georgia	10 hours/2 years	NA	NA	Suspension until CE met, probation, fine, reprimand
Hawaii			No CE requirement	
Idaho	8 hours/year	Not Specified	Pending approval by Bd	Disciplinary action determined by the board
Illinois	12 hours/year	Yes	Audits	Board may impose fine or disciplinary action
Indiana	5 hours/year	Yes	Audits	Fine (Up to \$1,000)
Iowa	24 hours/2 years	No	Audits	Disciplinary action—letter of warning if licensee complies with a certain time period; if not, fined
Kansas	12 hours/2 years for FD and Emb/ 2 hours crematory operators	No	Random visits	Extension of one year, If hours are not obtained by then, license(s) are placed on inactive status
Kentucky	12 hours/year	No	Enter all CE into computer system	License will not be renewed
Louisiana	4 hours/year	Yes	Random visits	Placed on “inactive” status and unable to work until CE has been acquired
Maine (From 2011)	6 hours/year	NA	NA	Extension, probation, fine, suspension, disciplinary action
Manitoba*	6 hours/year	Yes	See footnotes*	Fine, hearing
Maryland	12 hours/2 years	Yes	Audits	Can not license until complete; If lied to complete & found on audit—charged
Massachusetts	8 hours/year	Yes	Audits	Subject to probation, fine, suspension, or disciplinary action

Michigan		No CE requirement				
Minnesota	12 hours/2 years	No	Audits		Fine up to \$10,000, administrative penalty order or stipulation	
Mississippi				No CE requirement		
Missouri		No CE requirement				
Montana	12 hours/2 years	No	Random Audits		Disciplinary action, referred to Board's discipline panel	
Nebraska	16 hours/2 years	No	Audit		License is Expired	
Nevada		No CE requirement				
New Hampshire	7 hours/year	Yes	Licenses must show proof each year		Licenses automatically lapse unless the renewal requirements are met	
New Jersey	10 hours/2 years	No	Audits		Probation, Extension, or Fine	
New Mexico	10 hours/year	Yes	Board approval		License will not be renewed	
New York	12 hours/2 years	Yes	Random visits/Audits		Fine, suspension if CEU is not satisfied within 120 days of registering	
North Carolina	5 hours/year	Yes	Syllabus & Attendance Reports		Cannot renew until requirement is met. Can lead to late fees, fines and suspensions if practicing w/out renewing and after the expiration of grace period	
North Dakota			No CE requirement			
Ohio	18 hours/2 years	Yes	Audits		Fine, disciplinary action	
Oklahoma	6 hours/year	No	Random visits/Audits		License is not renewed and unable to be used for practice	
Ontario	No Hours—Licensees must complete Self Defined Learning & Regulated Defined Learning		Audits		Not Specified	
Oregon		No CE requirement				
Pennsylvania	6 hours/2years	Yes	Audits		Depends on circumstance, most likely fine and probation	
Rhode Island	5 hours/year	No	Audits		On a case by case basis—licensee is usually given a timeframe to complete	
Saskatchewan	4 credits per license designation	Yes		Provide evidence of completion and enter credits through Board website		
South Carolina	3 hours/year	Yes	Audits		License will not be issued	
South Dakota		No CE requirement				
Tennessee	10 hrs. every licensure period	NA	NA			
Texas	16 hours/2 years	Yes	Random Visits		License is not renewed until CE requirements are met and late payment paid	
Utah	20 hours/2years	No	Audits		Extension upon request for medical reason, disciplinary action could include fine and probation	
Vermont	Not provided	Yes	Audits		Disciplinary action	
Virginia	5 hours/year (1 in laws & regs, 1 in preneed)	Yes	Random Visits/Audits		Fine, Advisory Letter, Pre-Hearing Consent Order or in some cases disciplinary proceeding	
Washington	Not provided	No	Random Visits/Audits		Action is under review by Board as of June 2013	
West Virginia	3 credits , 4 OSHA	Yes		Required to submit proof (sign-in roster or certificate)	Suspension until CE requirements are met, possible expiration until credits are made up	
Wisconsin	15 hours/2 years	Yes	Audits		Investigation	
Wyoming		No CE requirement				

## RECIPROCITY/ENDORSEMENT REGULATIONS

Type of Agreement your jurisdiction has?	In addition to meeting the minimum requirements for licensure in your jurisdiction, are there any other requirements for those already licensed in another jurisdiction?	Does Your Jurisdiction Have Special Agreements with Any Other Jurisdiction?	Do the Same License Fees Apply in All Cases?
Alabama Reciprocity	Must take AL Funeral Service Law Exam	No	Reciprocity license \$250, renewal \$100 annually
Alaska Reciprocity	No	No	Yes
Alberta Reciprocity	No	Cross-Canadian agreement	Yes
Arizona None	No	No	Yes
Arkansas Reciprocity	Embalmers who are licensed in another state and practiced for 3 of the last 7 years prior to application are not required to complete an apprenticeship. Must meet all other initial licensure requirements and pass an examination.	No	Yes
California Colorado	Pass the AR LRR exam NA	No	Yes
Connecticut Not Specified	No	No	NA
Delaware Reciprocity	Pass DE LRR	No	Yes
Dist. of Columbia Endorsement & Reciprocity	Pass the DC Law Exam	VA, MD, & NC only	Yes
Florida Endorsement	NA	No	Yes
Georgia Reciprocity	NA	No	Yes
Hawaii Reciprocity	No	No	Yes
Idaho Endorsement	No	No	Yes
Illinois Endorsement	Active licensure no discipline, affidavits of active practice for at least 1 year	No	Yes
Indiana Reciprocity	Pass the state law exam	No	Yes
Iowa Endorsement	Verification from states where licensee was previously licensed	No	Yes
Kansas Endorsement & Reciprocity	Application and examination fee and passing of the funeral director examination for funeral director applicants	Yes	Yes
Kentucky Reciprocity	No	Courtesy Card	Yes
Louisiana Reciprocity	No	No	Yes
Maine (From 2011) Endorsement & Reciprocity	NA	No	Yes
Manitoba Other/Labour Mobility	Applicants must provide a statement of good standing from jurisdiction currently licensed in	Cross-Canadian agreement	Yes
Maryland Reciprocity	Practice for 5 years in good standing from previous state	DE, DC, PA, VA	Yes

Massachusetts	Reciprocity	No		
Michigan	Reciprocity	Take State Board Exam	No	Yes
Minnesota	Other	No	No	Yes
Mississippi	Equal Requirements for MS	No	No	Yes
Missouri	Reciprocity	Must obtain verification of licensure from each state licensed	No	Yes
Montana	Endorsement	Active practice as mortician	No	Yes
Nebraska	Other	Meets specific education/experience and examination requirements	No	Yes
Nevada	Reciprocity	Must have been licensed 5 years working the 2 years immediately preceding application	No	Yes
New Hampshire	Reciprocity	No	No	Yes
New Jersey	Reciprocity	Must provide national scores, college transcripts, a letter of good standing, and must be licensed in their jurisdiction for a specific number of years	NY, PA., CT	Yes
New Mexico	Reciprocity	Board only has reciprocity for Funeral Service Practitioners	No	Yes
New York	Endorsement & Reciprocity	No	ME	No, licensure by endorsement \$300
North Carolina	Endorsement	Must pass NC LRR exam	No	Yes
North Dakota	Reciprocity	Licensed for one year	No	Yes
Ohio	Reciprocity	Applications completed, submittal of several items, and required to interview with the Board	No	Yes
Oklahoma	Reciprocity	5 years of practice in another jurisdiction can waive the requirement of 60 hours at regionally accredited institution of higher education	No	Reciprocal licenses are \$150 for FD and \$150 for EM initially, same renewal costs
Ontario	See BOFS Website	Must write Jurisprudence Exam	Cross Canadian Agreement	Yes
Oregon	Reciprocity	Actively practicing and licensed in good standing	No	Yes
Pennsylvania	Reciprocity	No	MD, WV	Yes
Rhode Island		NA		
Saskatchewan	Endorsement	Must pass Jurisprudence Exam	Cross Canadian Agreement	Yes
South Carolina	Endorsement	Pass SC LRR exam	No	Yes
South Dakota	Reciprocity	No	No	Yes
Tennessee	Reciprocity	Considered for approval if licensed in another state for 4 consecutive years prior to application	No	Yes
Texas	Reciprocity	FBI background checks, license must be current and in good standing	No	Yes
Utah	Endorsement	Endorsement if applicant has 5 years of practice in the last 10 and passed the NBE	No	Yes
Vermont	Reciprocity	Yes, no information provided	No	Yes
Virginia	Endorsement	No	MD	Yes
Washington	Reciprocity	No	No	Yes
West Virginia	Reciprocity	Must pass WV LRR exam	PA	No—check with WV Board
Wisconsin	Endorsement	State exam	No	Yes
Wyoming	Endorsement	No	No	Yes

## PRE-NEED REGULATIONS

Is Pre-need Regulated by Statute?	What License, if Any, Is Required to Sell Pre-need?	Are Funeral Licensees Allowed to Sell Pre-need?	If Trusting Is Permitted, What Percent Must Be Trusted?	Are Irrevocable Trusts Allowed?	What Type of Consumer Protection Fund Does Your Jurisdiction Provide for Pre-need?	What Types of Insurance Can Be Used to Fund Pre-need?	Who Has Authority to Assess Fines and Penalties?	What is the Maximum Penalty?	Is There an Appeal Process?	Disposition of Monies Collected?
Alabama	Yes	Certificate of Authority from Department of Insurance	Yes	75%	Yes	None	Permanent Life, Whole Life, Burial Insurance, Annuity	Dept. of Insurance	\$10,000	Yes
Alaska	No					NA				General Fund
Alberta	Yes	Pre-need sales license	Yes	85%	No	Compensation Fund	Permanent Life, Whole Life, Annuity	Funeral Board	\$25,000	Yes
Arizona	Yes, state trust only	Endorsement for state trust, insurance license for preneed insurance	Yes	85%	Yes	Monies for services must have death certificate and guarantee of services performed before bank will issue funds	Permanent Life, Whole Life, Burial Insurance, Annuity	No	\$6,000/ violation	Through disciplinary process
Arkansas	Yes	Funeral Expense license to sell insurance/annuity-funded contracts. No license required to sell trust-funded contracts	No	100%	Yes	Prepaid Recovery Fund for trust-funded contracts only	Permanent Life, Whole Life, Burial Insurance, Annuity	State Board	\$10,000	Formal Hearings
California	Yes	Only required if funding of preneed is through an insurance policy; insurance license issued by Department of Insurance	Yes	100%	Yes	None	Permanent Life, Whole Life, Burial Insurance, Annuity	State Agency	\$5,000	Informal Office Conference (IOC); Hearing before an Administrative Law Judge
Colorado						Contact CO Division of Insurance				Revenue Fund
Connecticut	Yes	Funeral Director or Embalmer License	Yes	100%	Yes	None	Not Specified	State Board	\$25,000	Appeal to Superior Court
Delaware	No					NA				General Fund
Dist. of Columbia	No	Funeral Director	Yes	100%	Yes	None	Permanent Life, Whole Life, Burial Insurance, Annuity	State Board	Not Specified	No
Florida*	Yes	Establishment, pre-need main	Yes, with valid license	See footnote	Yes, for those app/receiving medicaid	Pre-need Contract Consumer Protection Fund	Permanent Life, Whole Life, Burial Insurance	State Board	\$5,000, revocation, suspension, probation	Regulatory Trust Fund
Georgia*	OCGA 10-14	Pre-need merchandise dealer	Yes	35%-100% see footnote	Yes	NA	Contact GA Insurance Commissioner	State Board	\$1,000/ violation	Hearing
Hawaii						NA				General fund

Idaho	Yes	MCA-Certificate of Authority	Yes	85%	Yes	NA	Other	State Board	\$1,000/violation	Yes	Revenue Fund
Illinois											
Indiana*	Yes	A certificate of authority is issued	Yes	100%	Yes	*See Footnote	Permanent Life, Whole Life, Burial Insurance, Annuity	NA	NA	No	Revenue Fund
Iowa											
Kansas	Yes	Insurance	Yes	100%	Yes	None	Permanent Life, Whole Life, Burial Insurance, Annuity	State Board	\$1,000	Yes	General fund
Kentucky	Yes, regulated by Attorney General Office		Yes				NA				
Louisiana	Yes	Insurance	No	100%	Yes	None	Whole Life, Burial Insurance, Annuity	State Board	\$2,500/violation	LARS Title 37 Chapter 10 846 B	Revenue Fund
Maine (From 2011)							Contact Maine State Board of Funeral Service				
Manitoba	Yes						NA				
Maryland	Yes	Not Specified	Yes	100% or 80% their choice	Yes	Yes, Family Security Trust	Permanent Life, Whole Life, Burial Insurance	State Board	\$5,000	Yes	General fund
Massachusetts	No	NA	NA	100%	Yes	None	NA	NA	NA	NA	NA
Michigan	Yes	Prepaid registration	Yes	NA	Yes	None	NA	State Board			
Minnesota	Yes	Funeral	Yes	100%	Yes	Yes, Annual Report to MDH by funeral provider	Permanent Life, Whole Life, Burial Insurance, Annuity	Dept. of Health			
Mississippi	No	NA	NA	NA	NA	NA	NA	State Board			
Missouri	Yes	Pre-need seller	Yes	100%	Yes	None	Whole Life, Burial Insurance, Annuity	N/A			
Montana	Yes	Mortician License	Yes	100%	Yes	None	Statutes does not address	State Board	\$1000	Yes,	General Fund
Nebraska	Yes						Regulated by NE Department of Insurance				
Nevada	Yes						Regulated by NV Insurance Division				
New Hampshire	Yes	None	Yes	100%	Yes	None	Burial Insurance	State Board	Determined by disciplinary action	Yes	General Fund
New Jersey	Yes	Licensed funeral director	Yes	100%	Yes	Board takes remedial action	Permanent Life, Whole Life, Burial Insurance, Annuity	State Board	Board assesses amount	Yes	Board operation
New Mexico	No						NA				
New York	Yes	Funeral Director	Yes	100%	Yes	Default Fund	Not Specified	DOH/BFD	\$1,000 per violation	Yes	Revenue Fund
North Carolina	Yes	Premised sales and preneed establishment	Yes	100%	Yes	Recovery Fund	Permanent Life, Whole Life, Burial Insurance, Annuity	State Board	\$5,000	Yes	See Footnote
North Dakota	Yes	No	Yes	100%	No	Bond	Burial Insurance, Annuity	State Board	Funeral home listed	Yes	Board operation
Ohio	Yes	None	Yes	100%	Yes	None	Annuity	State Board	\$10,000	Administrative hearing process	Board operation
Oklahoma	Yes	Insurance Provider license	Yes	90%	Yes	Insurance only - not Trust	NA	State Board	\$10,000, revocation	Yes, district courts	Board operation
Ontario	Yes	Funeral Director—Class 1, Funeral Director—Class 2, and Funeral Preplanner	Yes	90%	No	Compensation Fund	Up to consumer	State Board	\$50,00 penalty for an individual, \$250,00 for corporation	Licensing Appeal Tribunal	Revenue Fund

	Is Pre-need Regulated by Statute?	What License, if Any, Is Required to Sell Pre-need?	Are Funeral Licensees Allowed to Sell Pre-need?	If Trusting Is Permitted, Are Irrevocable Trusts What Percent Must Be Trusted?	What Type of Consumer Protection Fund Does Your Jurisdiction Provide for Pre-need?	What Types of Insurance Can Be Used to Fund Pre-need?	Who Has Authority to Assess Fines and Penalties?	What Is the Maximum Penalty?	Is There an Appeal Process?	Disposition of Monies Collected?
Oregon	Yes	Preneed Salesperson Registration for trust-funded contracts only	Yes	90% if guaranteed; 100% if not	Yes	Consumer Protection Fund	Permanent Life, Whole Life, contact Insurance Divis.	State Board	Up to \$1,000, revocation, reprimand, suspension, refusal to renew	Yes, Administrative Procedures Act
Pennsylvania	Yes	License not required	Yes	70%	Yes	None	Permanent Life, Whole Life, Burial Insurance, Annuity	NA	NA	Board operation
Rhode Island						NA				
Saskatchewan	Yes	Salesperson	Yes	85%	No	Prepaid Funeral Service Assurance Fund	Annuity	Funeral Board	\$5,000 for each finding to an aggregate of \$15,000	Superintendent of Funeral & Crem. Services
South Carolina	Yes	NA	Yes	NA	NA	NA	NA	NA	NA	Board operation
South Dakota	No	NA	NA	NA	NA	NA	NA	NA	NA	
Tennessee	Yes, Commissioner of Commerce and Insurance	Pre-need seller registration for establishment, individual must have preneed sales agent registration	Yes	100%	Yes	Yes, if needed to assist with fees associated with a receivership	NA	State Board	\$1,000	Yes, conducted under uniform administrative procedures
Texas	Yes	Permit or sell under a permit holder, Texas Department of Banking	Yes	90%	Yes	Guaranty funds for trust-funded and insurance-funded sellers	Whole Life, Annuity	State Board	\$1,000 for each day the violation occurs	Yes
Utah	Yes	Pre-need Sales Agent and Pre-need provider (an insurance license is required if selling preneed plans by insurance)	Yes	100%	Yes	None	Whole Life	State Board	\$2,000	May request a citation hearing
Vermont	Yes	None	Yes	100%	No	Yes	Permanent Life, Whole Life, Burial Insurance, Annuity	State Board	\$1,000	Yes
Virginia	Yes	Funeral Service Provider License or insurance agent by DHP/Funeral Board/Bur of Insur.	Yes	90%	Yes	None	Annuity	State Board	No more than \$5,000 per violation	Yes, same as disciplinary action
Washington	Yes	Pearrangement Sales License	Yes	90%	Yes	None	Permanent Life, Whole Life, Burial Insurance, Annuity, Guar.& Non-Guar. funded by Insurance	State Board	\$5,000 per violation	Yes
West Virginia	Yes	NA	Yes	100 %	Yes	Yes	Permanent Life, Whole Life, Burial Insurance, Annuity	Yes	\$10,000 or Prison	Yes
Wisconsin	Yes	Cemetery Authorities, Salespersons, & Preneed Sellers	Yes	100%	Yes	None	Whole Life, Annuity	State Board	\$1,000	Yes
Wyoming								NA		General fund

## FOOTNOTES

State regulations may require passing the NBE, but not specifically require an Associates Degree from an ABFSE-accredited program. However, the ABFSE stipulates that a candidate must be within a minimum of 45 (projected) days of completion of an Associates Degree to be eligible to sit for the NBE. The ABFSE also stipulates that candidates for an associate degree must sit for (not necessarily pass) the NBE as a requirement for graduation. Terminology varies among schools and states as to the type of associate degree, i.e., some designate Associate of Sciences, others Associates of Arts, others something else.

**Alabama**

Depending on the severity of the problems, time is given for correction at the discretion of the inspector, then establishment is re-inspected. If not corrected, the establishment must appear at an administrative hearing before Board

**Colorado**

No licensing is required by the state. Voluntary certification is available through the Colorado Funeral Directors Association.

**Florida**

Trusts allow 30% or 110% wholesale for merchandise, 70% for service, 100% for cash advance.

**Georgia**

Trusts allow 35% for monuments & outer burial containers, 100% for other merchandise, 100% for installation, 100% for cash advance items.

**Indiana**

Payments are made to the fund by certificate of authority holders based on the number of contracts sold in a calendar year and the amount of the contracts. The board may grant restitution to purchasers if the seller is no longer able to fulfill their contract

**Manitoba**

Courses are evaluated prior to approval by Continuing Education Committee, certificates of attendance are submitted by attendees to confirm attendance.

**North Carolina**

Fines collected are required by statute to be given to schools in the counties where violations occur.

